

FULL CURRICULUM • 2026

Advanced Excel with AI

Become the person in the office everyone turns to.

Every module, every lesson — the complete syllabus, end to end.

10

MODULES

66

LESSONS

3

MONTHS

₹8,200

FULL PROGRAMME

What this course covers

1

Level 1 • Beginner

Getting Started with Excel • Excel Essential • Working with Data

1 month • 3 modules • 9 lessons • ₹2,000

2

Level 2 • Intermediate

Essential Formulas • Working with Tabs and Formatting • Data Analysis Basics

1 month • 3 modules • 22 lessons • ₹2,700

3

Level 3 • Advanced

Data Management • Advanced Formulas • Advanced Data Management & Visualization

1 month • 4 modules • 35 lessons • ₹3,500

The whole journey

This is the complete syllabus for Advanced Excel with AI — 10 modules and 66 lessons, in the order you will learn them. The level markers show how far each stage carries you, but the curriculum runs as one continuous path from the first lesson to the last.

1

LEVEL 1

Beginner

Getting Started with Excel · Excel Essential · Working with Data

1 month · 3 modules · 9 lessons · ₹2,000

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1. Getting Started with Excel

3 lessons

- Intro to MS Excel-Basic Navigation
- Excel Basics-Editing
- Customizing Quick Access Toobar
- Sheets_Cells_Range_Column_Rows

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2. Excel Essential

4 lessons

- Quick Access Toolbar HACKS
- Customizing Ribbon
- Excel Shortcuts-Formatting, Paste Special, Formulas, Power Moves
- Excel Shortcuts-Navigation, Editing, Selection

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3. Working with Data

2 lessons

- Cell Referrencing
- Cell Referencing - Examples

2

LEVEL 2

Intermediate

Essential Formulas · Working with Tabs and Formatting · Data Analysis Basics

1 month · 3 modules · 22 lessons · ₹2,700

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4. Essential Formulas

10 lessons

- Sum Function(Detailed)- Part 1
- Sun Function(Detailed)-Part 2
- Average Function
- Min and Max Function
- COUNT Function
- COUNTA & COUNTIF Function
- COUNTIFS Function
- SUMIF Function
- SUMIFS Function
- AVERAGEIF & AVERAGEIFS Function



5. Working with Tabs and Formatting

6 lessons

- Home Tab-Part 1
- Home Tab-Part 2
- Number Formatting
- Styles Group-Cell Formatting
- Conditional Formatting-Part 1
- Conditional Formatting-Part 2



6. Data Analysis Basics

6 lessons

- INSERT TAB
- TABLE GROUP
- PIVOT TABLE-Part 1
- PIVOT TABLE-Part 2
- CHARTS in MS Excel
- PIVOT CHARTS

3

LEVEL 3

Advanced

Data Management · Advanced Formulas · Advanced Data Management & Visualization

1 month · 4 modules · 35 lessons · ₹3,500



7. Data Management

7 lessons

- PAGE LAYOUT-Basics
- Basic Data Management - Sorting, Filtering, Removing Duplicates
- Working with Multiple Sheets-Linking and Consolidating
- Introduction to TEMPLATES in MS Excel
- Creating Basic Excel Template
- Interactive Dashboard using AI for beginners
- Data Validation



8. Advanced Formulas

11 lessons

- Logical Functions-IF, AND, OR, NOT
- Nested IF
- Nested IF vs IFS
- Understanding LOOKUP Functions
- LOOKUP FUNCTIONS
- VLOOKUP with MATCH
- INDEX Function
- INDEX+MATCH Function
- TEXT Functions
- MID Function-Exercise
- DATE & TIME Function



9. Advanced Data Management & Visualization

5 lessons

- Named Ranges in MS Excel
- Structured Referencing in TABLE
- Advanced Charting-SPARKLINES
- WHAT-IF ANALYSIS in MS Excel
- ERROR HANDLING in MS Excel



10. Automation & Business Intelligence using AI

12 lessons

- POWER QUERY in MS Excel
- POWER PIVOT in MS Excel
- DAX Functions in MS Excel
- MACROS in MS Excel
- DATA CREATION using AI
- FORMAT DATA using AI
- FUNCTIONS_FORMULAS using AI
- VISUALIZATION using AI
- AI MASTER CLASS-FUNCTIONS & VISUALIZATION
- DASHBOARD using AI-PART 1
- DASHBOARD using AI-PART 2
- ADVANCED DASHBOARD-MS EXCEL USING AI

Certificates & what comes next

You receive a certificate at the end of every level you finish. Join for a single level or the full programme — the choice is yours. Learners who stand out may be invited to work on live client projects as interns; these places are merit-based, limited, and depend on projects being available.