

COURSE BROCHURE • 2026

DCA

Your first computer certificate. Everything you need to get started.

7

MODULES

34

LESSONS

3

MONTHS

3

LEVELS

Start where you are. Go as far as you want.

LEVEL 1

Beginner

Computer Basics · Operating System
— Windows

₹1,000

1 month · 2 modules · 12 lessons

LEVEL 2

Intermediate

MS Word · MS Excel

₹1,100

1 month · 2 modules · 10 lessons

LEVEL 3

Advanced

MS PowerPoint · Internet & Email

₹1,100

1 month · 3 modules · 12 lessons

Take all three levels

One journey, beginner to job-ready

₹3,200

3 months · best value

What you walk away with

- **Learn by building**
Real projects from week one — never theory alone.
- **Build a portfolio**
Finished work you can put in front of an employer.
- **Use professional tools**
The same software the industry actually runs on.
- **Get job-ready**
Resume help, interview practice and placement support.

TOOLS: Excel

Top performers

Do well, and you could work with us.*

Our strongest learners get invited onto real client projects as interns.

*Internships are merit-based and limited, offered subject to performance and live project availability. Conditions apply.