

FULL CURRICULUM • 2026

Tally with GST

Become the accountant every business in town needs.

Every module, every lesson — the complete syllabus, end to end.

10

MODULES

56

LESSONS

3

MONTHS

₹5,400

FULL PROGRAMME

What this course covers

1

Level 1 • Beginner

Accounting Foundations • Getting Started with Tally Prime • Masters — Ledgers & Groups

1 month • 3 modules • 15 lessons • ₹1,600

2

Level 2 • Intermediate

Voucher Entry • Inventory Management • GST in Tally

1 month • 3 modules • 19 lessons • ₹1,800

3

Level 3 • Advanced

TDS, TCS & Other Taxes • Banking & Reconciliation • Payroll

1 month • 4 modules • 22 lessons • ₹2,000

The whole journey

This is the complete syllabus for Tally with GST — 10 modules and 56 lessons, in the order you will learn them. The level markers show how far each stage carries you, but the curriculum runs as one continuous path from the first lesson to the last.

1

LEVEL 1

Beginner

Accounting Foundations · Getting Started with Tally Prime · Masters — Ledgers & Groups

1 month · 3 modules · 15 lessons · ₹1,600



1. Accounting Foundations

6 lessons

- What is accounting — purpose and scope
- Types of accounts and the golden rules
- Double-entry system
- Journal and ledger
- Trial balance
- Final accounts — an overview



2. Getting Started with Tally Prime

5 lessons

- Introduction to Tally Prime and its features
- Installation and activation
- Company creation and features
- Navigation and shortcut keys
- Configuration and F11/F12 settings



3. Masters — Ledgers & Groups

4 lessons

- Chart of accounts
- Creating groups and ledgers
- Altering and deleting masters
- Multiple ledger creation

2

LEVEL 2

Intermediate

Voucher Entry · Inventory Management · GST in Tally

1 month · 3 modules · 19 lessons · ₹1,800



4. Voucher Entry

6 lessons

- Types of vouchers in Tally
- Payment and receipt vouchers
- Contra and journal vouchers
- Sales and purchase vouchers
- Debit and credit notes
- Voucher alteration and cancellation

5. Inventory Management

6 lessons

- Stock groups, categories and units
- Stock item creation
- Godown and location management
- Purchase and sales orders
- Stock summary and movement analysis
- Reorder levels

6. GST in Tally

7 lessons

- Introduction to GST — CGST, SGST, IGST
- Enabling GST in Tally
- Creating GST-compliant masters
- Recording GST sales and purchases
- Input tax credit
- GST returns — GSTR-1 and GSTR-3B
- E-way bill basics

3

LEVEL 3

Advanced

TDS, TCS & Other Taxes · Banking & Reconciliation · Payroll

1 month · 4 modules · 22 lessons · ₹2,000

7. TDS, TCS & Other Taxes

5 lessons

- Introduction to TDS
- TDS masters and transactions
- TDS reports and returns
- TCS basics
- VAT — an overview

8. Banking & Reconciliation

4 lessons

- Banking features in Tally
- Cheque printing and management
- Bank reconciliation statement
- Post-dated cheques

9. Payroll

6 lessons

- Enabling payroll in Tally
- Employee masters and groups
- Pay heads and salary structure
- Attendance and payroll processing
- Payslip generation
- PF, ESI and professional tax

10. Reports & Finalisation

7 lessons

- Trial balance and day book
- Profit & Loss account
- Balance sheet
- Ratio analysis and cash flow
- Cost centres
- Exporting and printing reports
- Data backup, restore and security control

Certificates & what comes next

You receive a certificate at the end of every level you finish. Join for a single level or the full programme — the choice is yours. Learners who stand out may be invited to work on live client projects as interns; these places are merit-based, limited, and depend on projects being available.