

FULL CURRICULUM • 2026

Typing Mastery (English & Hindi)

Fast, accurate typing — the skill every government exam demands.

Every module, every lesson — the complete syllabus, end to end.

5

MODULES

28

LESSONS

3

MONTHS

₹2,700

FULL PROGRAMME

What this course covers

1

Level 1 • Beginner

Keyboard Foundations • English Typing — Building Skill

1 month • 2 modules • 11 lessons • ₹800

2

Level 2 • Intermediate

Speed & Accuracy

1 month • 1 modules • 5 lessons • ₹900

3

Level 3 • Advanced

Hindi Typing • Exam Preparation

1 month • 2 modules • 12 lessons • ₹1,000

The whole journey

This is the complete syllabus for Typing Mastery (English & Hindi) — 5 modules and 28 lessons, in the order you will learn them. The level markers show how far each stage carries you, but the curriculum runs as one continuous path from the first lesson to the last.

1

LEVEL 1

Beginner

Keyboard Foundations · English Typing — Building Skill

1 month · 2 modules · 11 lessons · ₹800

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1. Keyboard Foundations

5 lessons

- Parts of the keyboard
- Correct sitting posture and hand position
- Home row keys and finger allocation
- Touch typing — the method
- Building muscle memory

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2. English Typing — Building Skill

6 lessons

- Top row and bottom row keys
- Capital letters and the shift key
- Numbers and symbols
- Punctuation and special characters
- Common word drills
- Sentence and paragraph practice

2

LEVEL 2

Intermediate

Speed & Accuracy

1 month · 1 modules · 5 lessons · ₹900

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3. Speed & Accuracy

5 lessons

- Measuring words per minute (WPM)
- Accuracy vs speed — the balance
- Error identification and correction
- Daily speed-building drills
- Endurance typing practice

Advanced

Hindi Typing · Exam Preparation

1 month · 2 modules · 12 lessons · ₹1,000

4. Hindi Typing

6 lessons

- Introduction to Hindi typing
- Matras and conjunct characters
- Kruti Dev keyboard layout
- Hindi word and sentence drills
- Mangal (Unicode) and Inscript layout
- Hindi speed practice

5. Exam Preparation

6 lessons

- Government exam typing standards
- Timed mock tests — Hindi
- Format and rules of typing tests
- Common mistakes and how to avoid them
- Timed mock tests — English
- Final assessment and certificate

Certificates & what comes next

You receive a certificate at the end of every level you finish. Join for a single level or the full programme — the choice is yours. Learners who stand out may be invited to work on live client projects as interns; these places are merit-based, limited, and depend on projects being available.